Board of Directors Meeting
April 15-16, 2019
Pheasant Run Resort, St. Charles IL

Call to Order: April 15, 2019 9:13 AM CST

Present: Bob Brown, Whitney Coombs, Rhonda Dalton, Karen Justin, Joe Stubbs, Amy Zacher
Vince Chianese joined at 4:04 pm April 15

Guests: Joe Bruns joined April 15 from 4:45 to 5:43 p.m.
Joan Ziehl joined April 16 from 4:22 to 5:10 p.m.

Quorum: Yes

Notice of Recording

President’s Report:
1. 2019 Futurity Judge replacement
   Kim Lasley cannot judge due to family illness. The replacement is Flo Laicher.
2. Lifetime membership vote
   The membership voted to give Betty Wade Warmack lifetime membership.

VP’s Report:
100% of the Affiliated Clubs’ reports were turned in. Several Clubs were late. Affiliated Club membership is generally down. Activities, meetings and newsletters are also declining. Details will be in the Affiliated Club Report published in the Bulletin. Rhonda will be updating the Club Annual Report form.

Secretary’s Report:
Nothing to report.

Treasurer’s Report:
1. Designated Funds
   First report of designated funds and totals as of March 31, 2019 was sent to the Board. After six months Karen will send the information out to the Audit Committee to review since this is her first time doing this.
2. Versatility Bank account
   Karen needs to talk with Judy Skorup.

Old Business:
3. Money from Australia for the World Conference
   Tammy Martin is donating all the funds remaining from the Pyrenean Mountain Dog Club of Australia after they disbanded the Club. Tammy Martin will send the money to the GPCA and she and Karen will chair a committee to host a special event at the 2020 World Conference.
4. Committee Reports –
   • Updated Form
     Rhonda will update the Committee Report form. The questions need to be more specific.
   • Bulletin
Received updated Bulletin Report with more financial information. There was discussion on the Bulletin Advisory Committee and there is a Contributing Editor. The Committee is not listed in the list of Committees. We need to review the guidelines and discuss this further.

- **Bylaw Review**
  Report was distributed. There was discussion regarding the process for passing the revisions. It was suggested that we publish the proposed changes section by section on the website. We will put an ad in the Bulletin notifying the membership that it is available on the website. We will need to go to the AKC to get approval of our final draft. Once AKC approves the modifications we can make any requested changes and send to the membership. We will need a 2/3s membership approval the changes. The Board feels that the committee needs to include two younger members. We will discuss this with the committee.

- **Junior Showmanship**
  No report. New chair should be selected by the new Board. Jo was concerned on how the Jr Performance award was calculated. The Chair has not responded to Jo’s questions.

- **Membership Growth**
  No report. The Chair resigned. The new Chair is Bob Brown. He will go to the Regional Rep meeting to speak about membership growth. Bob reported that he is working with AKC on the Membership Growth project as a pilot club. He provided an outline of what the program involves. Bob read the information requested by the AKC for this project. Jo will help him with the computer part of the project.

  **Motion 20190415.01** by Whit: Approve photos presented by Bob to be sent to AKC for the Membership Growth pilot program. Passed unanimously

  Bob read the verbiage that he sent into AKC. There were some suggestions from the Board.

- **Versatility, Draft & Therapy**
  Report was received. There are no anticipated income or expenses listed.

- **Breed Mentor Committee**
  There is confusion regarding the role of the Breed Mentors versus the Judges Education Mentors based on the committee name. The committee is now renamed General Breed Information.

3. **Results of 2019 Questionnaire to Membership**

- **Directory**
  72% of the people still want a hard copy and 82% feel that both electronic and hard copy should be available.

- **Email Blasts**
  Members
  - 76% find blasts helpful
  - 89% agree that Blasts should include time sensitive information such as deadlines, upcoming events, National Specialty updates, and Board and AKC announcements.
  - 80% support including health alerts and other health information
  - 52% feel Blast should not be used for non-time sensitive, 16% had no opinion and 32% felt it should be.
  - 82% feel we should continue using Email Blasts.

3. **Sargent at Arms & Minute Review for Annual Meeting**

- **Sargent at Arms-** Ray Beattie, Steve Bramwell, David Smith, Beth Smith and Bret Zacher
- **Minute Review-** Ellie Schultz and Janet Waitz

3. **Facebook**
   If you block somebody, they cannot see anything you post anywhere, including the GPCA Members page. Additional discussion regarding other issues with Facebook.

4. **Rules of Order**
Discussion regarding order of rules between GPCA, AKC and Roberts Rules. Discussion regarding suspended members

5. Parliamentarian
   - A meeting was added Thursday afternoon for the membership on procedures.
   - Board will also meet with the Parliamentarian before the Annual meeting.

3. Fath Mold
   Motion 20190415.02 by Whit: Approve $3000 to purchase the Fath Medallion mold. Passed unanimously.

4. Livestock Guardian Breeders List
   The BOD does not know where this list comes from or who is currently on it. Bob will try to get more information from the committee Chair and email the new Board.

5. Management System
   Amy briefly explained the new format of the Guidelines. The “Purpose” of the document, listed at the top, is not needed. We will move “Purpose” to the body of the document to explain the purpose of the committee. The Board reviewed several of the new Responsibility & Procedure documents. Amy will update these for Board reviewed. For Guidelines that have not been started, Amy will transfer the old guidelines to the new format and send them to the Committee Chairs to make sure they have been converted properly. Then the Chairs can submit any changes they want. When they are done the Responsibility & Procedure document will go to the Board for approval.
   - The Board reviewed the list of committees and validated that the Board only selects all the members of the Nominating Committee and the Bylaw Review Committee. The Board selects the Chairman or Co-Chairs for all other committees and those Chairmen select their committee members.
   - Responsibility & Procedure documents discussed:
     a. Board of Directors
     b. Officers
     c. National Specialty
        Change Bret Zacher’s title to National Specialty Site Coordinator
     d. Obedience Performance
     e. GPCA Cares
     f. Affiliated Club Coordinator

3. Automated External Defibrillator
   Bob suggested that this may be a good investment for our club. He will make a motion at the annual meeting for the Board to set up a special committee to look into this.

4. Judges Education Committee Presentation
   The Board viewed the presentation. There were a couple of comments regarding the photos. They are working on replacing several pictures.
   Motion 20190415.03 by Bob: Approved the Judges Education Video on the Breed Standard. Passed unanimously.
   Motion 20190415.04 by Whit: Put Judges Education Video on the Breed Standard page of the GPCA Website. Passed unanimously.

5. Membership
   - Junior Application has been fixed to align with the Bylaws.
   - Reviewed and resolved Ilene Acosta’s questions.

Joe Bruns joined the meeting at 4:45 p.m.

3. Website Modernization
   - National Specialty Registration & On-line purchases
PayPal Standard Payment Pro allows users a service where you can take credit cards without setting up a PayPal account. No PayPal password would be needed. Cost is about the same as current credit card processing.

- **Voting**
  Members need accounts with passwords. Someone needs to manage the accounts and passwords. The independent tabulator would be the only one who would have access to the votes. By going to electronic voting we would save over $250.

- **Dues**
  There needs to be a member profile page. We would email to each member about how to renew dues and update information.

- **Member database**
  Setting up the Member database is the first step.
  Motion 20190415.05 by Vince: Move towards modernizing our website including on-line store, voting, dues payments, member profiles, and other applicable applications in the future. Passed unanimously
  Joe requested that we get someone to start learning about our website.

Joe Bruns left the meeting 5:43 p.m.

3. **AKC Marketplace**
   Bob found that there are a couple of listings that are not true. Bob will email Val Seeley to see if she is continuing to monitor.

4. **Top 20 & Puppy Invitational Guidelines**
   We need to get their anticipated expense and income. We may need to break out Top Twenty expenses further to give the committee more information for financial reporting. Rhonda will discuss a few suggestions from the Board with the committee chair.

5. **National Specialty Guidelines & Logo Approval**
   The subcommittees need to be broken out and budgets put in place for things like trophies, ribbons, Top Twenty, Site, etc. We need to determine the status of the revisions to the Guidelines. The Guideline (Responsibilities and Procedures) will be updated with “The logo will be provided to the Board for review”.

Recessed April 15 at 6:17 p.m.
Reconvened April 15 at 8:37 p.m.

**New Business:**
3. **Membership - Rhonda**
   - Making all 50-year members lifetime members is referred to the Membership Committee.

3. **Record Retention**
   Motion 20190415.06 by Whit: Code of Ethics (COE) violation documents will be held by the Secretary managing that COE for 3 years then that Secretary will destroy the documents and notify the Board. Passed unanimously.
   - Dropbox should have all forms, contracts, guidelines, policies, audit reports, annual financial reports, Judges Education materials,
   - From the GPCASecretary@gmail.com mailbox, Amy will delete anything not significant, leave items that are informational like AKC event notifications and archive everything remaining for 5 years.

3. **Judges Education Committee (JEC)**
   Whit explained the AKC process and requirements for ring side mentoring and judges education. We have asked Whit to mention at the Annual meeting that the Committee invited all members, who qualified, to become Judges mentors within the Judges Education Committee. We will ask Janet Ingram to announce the
new name of her Committee and why it was changed. We will clarify the roles of Judges Education Mentors and the General Breed Information at the Annual Meeting.

4. **Performance & Juniors for Top 20 & Puppy**
   Referred to committee to provide a proposal.

5. **Recognition of Judy Brown**
   The Board discussed how to recognize Judy Brown for her service to the GPCA.

6. **COE & Discipline Guidelines**
   The Board is creating a committee to draft these guidelines. Rhonda will chair the committee. The Board will approve any additional members of this special committee.

7. **National Specialty Judges**
   Rhonda will discuss non-eligibility of provisional judges being included on the list of judges for nomination for a National Specialty with the Chair of the committee.

Recessed until Tuesday April 15, 2019 at 10:00 p.m.
Reconvened Tuesday April 16, 2019 at 4:22 pm

Joan Ziehl joined the meeting at 4:22 p.m.

8. **Historic Preservation (HP)**
   - Fath Medallion Mold. Joan Ziehl will purchase a jewelry box to protect the mold.
   - **Title Holders on the GPCA Website.** We currently sell about 40 current year books per year. Jo & Joan Ziehl will inventory what they have and try to create full sets for sale. Joan will not post anything newer than 2005 to the HP website until further notice. Joan has permission to start marketing them. All the money will go to HP.
   - **Live streaming National Specialty**
     The videos sales from last year has paid for 50% of the camera. We will add “We request no live streaming of the National Specialty. There will be no livestreaming or recording at the Annual Meeting.” to the Premium and other appropriate information. There will be an announcement that we have stopped audio recording and replaced it with Video for use by the Secretary.
   - **Stud Book**
     If it goes to Historic preservation it can not be shared in anyway with anyone. Jo will send it to Joan.

3. **AKC Museum Items**
   Items that are not of historical importance will be offered on an on-line auction managed by Joan.

Joan Ziehl left the meeting at 5:10 p.m.

4. **Versatility**
   Motion 20190416.01 by Rhonda: Add a line item for Versatility in our accounting and take $300 from the general fund and place it in this line item. Passed unanimously
   The committee will send the funds from their independent account to the Treasurer. It is a little over $600.

5. **Approval of previous Minutes**
   Motion 20190416.02 by Whit: Approve Board meeting minutes of February 26, 2019 and March 14, 2019. Passed unanimously

Adjournment 5:28 pm